



## Shredding Event in The Town of The Plains November 10th 9:00am to 1:00pm

Attend our complimentary one day document shredding event! Shredding is a quick and convenient way to dispose of your information in a manner that provides added security against identity theft - and it's great for the environment. All shredded documents are recycled.

### WHAT TO SHRED

- Any office paper, any color
- File folders, any color
- No need to remove staples, paper clips, rubber bands or small binders

### WHAT NOT TO SHRED

- Cardboard
- Common trash
- Hazardous materials
- Plastics or metals
- CDs, DVDs

**SPONSORED BY:**  
**Jim Thompson and Lynn Wiley**